

Elder is transitioning to a new student information system for 2018-19. Instead of logging in to the Panther Portal (PP) to complete the Student/Parent Agreement (SPA), parents will login to **onCampus** (a component of the new system) and complete the Re-enrollment Form for each student currently in Grades 9-11. Just one form covers both the parent and the student — the student will not have to log in or complete a separate form to re-enroll! Only one parent needs to fill out the form.

How to Login to onCampus to Re-enroll:

Step 1: Go to the login page for onCampus:

- Go to **www.elderhs.net**
- Click the link "**onCampus Login**" (left sidebar)

Step 2: Log in using the "ELDER HIGH SCHOOL" window (purple and white, of course):

- Enter your own **Username** (shown near the top of the reverse side of this paper). Do not use your student's username.
- For the **Password**, enter the temp password that appears below your username on the reverse side of this paper. Passwords are case-sensitive. If no temp password appears below your username, use the same password you used to apply/register your current 8th grader on the Admissions site.
- After you log in with the temp password, you will see a "Password Expiration" window, where you will be directed to set up a new password. Please make a note of your new password (you will need this whenever you log in to onCampus).

Step 3: Once logged in, you should see a message on a yellow banner:

- When you click the message "**You have 1 Form(s) to Review**", you will see a list of all forms you have to review at this time. There should be one Re-enrollment Form for each returning student in your family.
- Click "Review" next to the name of the form you wish to complete.
- Repeat this process for each of your returning students.

Step 4: Complete each section of the Re-enrollment Form:

- Your responses to some sections may be different from last year (for example, whether your student is allowed to drive).
- Read and complete each section carefully.
- Review the student's address and contact information, and correct if necessary.
- Fields marked with an asterisk "*" are required.
- Please remember to click "Pay & Submit" in the last section of the form.

Please address any correspondence/mailed payment to:

Elder High School Attn: Re-enrollment 3900 Vincent Ave Cincinnati, OH 45205
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